Kentucky High School Athletic Association



#### Abstract

To: : Wupeintendent, Principal, and Athletic Director From: Brigid L, DeVries, Commissioner Lary Boucher, Assistant Commissioner $\$ / \mathbb{Z}$

Date: $\because$ June 20. 2003 Subject: 2002-2003 Annual Report Forms Submission School: \# East Carter High School

Enclosed please find a copy of Form T-65. The 2002-2003 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2002-2003 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title $1 X$. File at the school: All documents are subject to Open Records Requests.


Should you need any further information, please do not hesitate to call anytime

## MEMORANDUM

TO. KHSAA Member School Superintendents, Principals, and Athletic Directors
FROM: Brigid L. DeVries, Commissioner
Lary Boucher, Executive Assistant Commissioner $(5)$ )
DATE May 16,2003

RE: 2003 Title $1 \times$ Forms Submission
School I East Carter High School. Weviewed by | Phyllis Catlett

The following is a status report regarding the required 2002-2003 Title $1 X$ submission of forms due in to the KH SAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checkist of Forms properly submitted in a satisfactory manner:

|  | GE 19 (Annual | $\checkmark$ | T-35 (Budget Expenses) |
| :---: | :---: | :---: | :---: |
| $\checkmark$ | T-1(Summay Program Chart 1 ) | $\checkmark$ | T-36 (Budget Expenses) |
| $\checkmark$ | T-2 (Summary Program Chart 2 ) | $\checkmark$ | T-41 (Checklist - Overall Interscholastic Program) |
| r | T-3 (Summary Program Chart3) | $\checkmark$ | T-60 (Corrective Action Plan), |
| V | T-4 (Summary Program Chart 4) | $\checkmark$ | Interscholastic Suvey Result |

II. 1 . Status


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## MEMORANDUM

To: KHSAA Member School Superintendents, Principals, and Athletic Directors
From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner


Re: 2003 Title IX Forms Submission


The following is a status report regarding the required 2002-2003 Title IX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner:

| $\checkmark$ | GE 19 (Annual Verification) | 2 | T-35 (Budget Expenses) |
| :---: | :---: | :---: | :---: |
| , | T-1 (Summary Program Chart 1) | / | T-36 (Budget Expenses) |
| $\square$ | T-2 (Summary Program Chart 2) | , | T-41 (Checklist - Overall Interscholastic Program) |
| $\checkmark$ | T-3 (Summary Program Chart 3) | $\checkmark$ | T-60 (Corrective Action Plan) |
| $\checkmark$ | T-4 (Summary Program Chart 4) |  | T-63 (interscholastic Survey Results) |

11. Status


## 2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES

(To be submitted by April 15, 2003 along with other required forms)

The East Carter

$\qquad$ High School, Grayson Kentucky
(Name of High School)
(City)
certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)
$\square$ Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)


区双 Scheduled a minimum of three meetings during the 2002-2003 school year on the following dates: March 3, 2003
March 25, 2003
April 9, 2003
Ex Designated the following persons) as the Title IX coordinator for the school/district:


Ex School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.
$\square$ In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

(Send onginal copy to KHSA - Maintain duplicate in Title IX school folder)

## Participation Opportunities Test One

|  | (Column 1) | (Column 2) | (Column 3) | (Column 4) |  |
| :---: | :--- | :---: | :---: | :---: | :---: |
|  | Program | Enrollment | Percentage of <br> Total <br> Enrollment | Number of <br> Interscholastic <br> Participants <br> (double and <br> triple count) | Percentage of <br> Total <br> Participation |
| Row 1 | GIRLS | 326 | 47.5 | 207 | 41 |
| Row 2 | BOYS | 360 | 52.5 | 298 | 59 |
| Row 3 | Totals | 686 | $100 \%$ | 505 | $100 \%$ |

Instructions:
*Number of $8^{\text {th }}$ grade students \& below ased in Column 4 calculations if applicable:

1) Determine the total number of girls enrolled, (place in Row 1, Column 1).

Determine the total number of boys enrolled, (place in Row 2, Column 1).
2) Add the total number of girls and boys enrolled to determine total enroliment, (place in Row 3, Column 1).
3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100\%.
4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should $8^{\text {ti }}$ grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many $8^{\text {th }}$ grade students $\&$ below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total $100 \%$.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3\% of Row 1, Column 2, then it provides a good target within which compliance is likely.


[^0]
## Participation Opportunities Test Two



1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. Note: The totals in Row 4 for gits and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4 . For boys, total Rows 5, 6, and 7 into Row 8.
4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1,2, and 3 into Row 4. For boys, total Rows S, 6, and 7 into Row 8.
5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4 . For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2 , Row 8 .

Note: If the percentage of current participants added in the last five years is $25 \%$ or greater, compliance with test two may be possible. If less than $25 \%$, then compliance with test three should be analyzed. CAUTION: $25 \%$ is not a formal compliance standard.


## SUMMARY PROGRAM CHART 3

## Participation Opportunities Test Three

For any question answered "YES" identify the respective sports).


Principal's Signature:


## ACCOMODATION OF INTERESTS AND ABILITIES+ <br> SUMMARY PROGRAM CHART 4

## Levels of Competition Test One

| Girls | Team <br> Levels | Column 1 <br> Number of Teams <br> Currently Offered | Column 2 <br> Number of <br> Participants | Column 3 <br> Percentage of <br> Participants at Each <br> Level |
| :--- | :--- | :---: | :---: | :---: |
| Row 1 | varsity: | 8 | 117 | 56.5 |
| Row 2 | j.v.: | 4 | 72 | 35.8 |
| Row 3 | frosh: | 1 | 18 | 8.7 |
| Row 4 | total: |  | 207 | $100^{6} \%$ |
| Boys |  |  | 165 | 55.4 |
| Row 5 | varsity: | 9 | 87 | 29.2 |
| Row 6 | jv.: | 4 | 46 | 15.4 |
| Row 7 | frosh: | 2 | 298 | $110 \% 4$ |
| Row 8 | total: |  |  |  |

1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
3) For Column 3, calculate the percentage of female and male participants at each level.

For girls' varsity, junior varsity, and frosh, respectively:

- Divide Column 1, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
- Divide Column 1, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
- Divide Column 1, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
- 

For boys' varsity, junior varsity, and frosh, respectively;

- Divide Column 1, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5 .
- Divide Column 1, Row 6 by Column 2, Row 8 , and place the percentage in Column 3, Row 6.
- Divide Column 1, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: Date: $\qquad$
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|  | equipment and supplies |  | travel |  | awards |  | coaches' salaries <br> ( to include supplemental and extended employment) |  | facilities improvements |  | publications (if sport-specific) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | B | E | B | E | B | E | B | E | B | E | B | E |
| G basketball | 10,800 | 10, 100 | 2,250 | 2,195 | 950 | 900 | 12,796 | 12,786 |  |  |  |  |
| B basketball | 9,000 | 8,152 | 2,500 | 2,200 | 1,000 | 975 | 13,225 | 13,225 |  |  |  |  |
| G softball | 1,000 | 1,000 | 6.50 | 660 | 200 | 200 | 4,900 | 4,900 |  |  |  |  |
| B baseball | 3,200 | 3,200 | 1,800 | 4.800 | 500. | 500 | 6,796 | 6,296 |  |  |  |  |
| G cross country |  | 233 |  |  |  |  | 913.50 | 913.50 |  |  |  |  |
| B cross country |  | 214 |  |  |  |  | 913.50 | 913,50 |  |  |  |  |
| G golf | 350 | 224 |  |  |  |  | 885 | 885 |  |  |  |  |
| B golf | 350 | 224 |  |  |  |  | 885 | 885 |  |  |  |  |
| G soccer |  | 1,788 |  | 813 |  | 545 | 2,813 | 2,8/3 |  |  |  |  |
| B soccer |  | 1,788 |  | 813 |  | 545 | 3,009 | 3,009 |  |  |  |  |
| G swimming |  |  |  |  |  |  |  |  |  |  |  |  |
| B swimming |  |  |  |  |  |  |  |  |  |  |  |  |

1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
2. " B " is for budgeted dollar amounts and " E " is for actual dollar expenditures.
3. Booster Club Funding/Contributions must be included in the expenditures total.

Principal's Signature: 7 iogiena
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| Teams | equipment and supplies |  | travel |  | awards |  | $\begin{gathered} \text { coaches' salaries } \\ \text { (to imclude } \\ \text { supplemental and } \\ \text { extended } \\ \text { employment) } \end{gathered}$ |  | facilities improvements |  | publications (if sport-specific) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | B | E | B | E | B | E | B | E | B | E | B | E |
| G track | 1300 | 1,300 |  | 760 |  |  | 1.844 | 1,844 |  |  |  |  |
| B track |  | 900 |  | .490 |  | 100 | 2,042 | 2,042 |  |  |  |  |
| G tennis |  | 100 | 550 | 550 |  | 30 | 1,495 | 1,493 |  |  |  |  |
| B tennis |  | 100 | 550 | 550 |  | 30 | 1,495 | 1,495 |  |  |  |  |
| G volleyball | 1,000 | 1,600 | 500 | 1,000 |  | 600 | 2,726 | 2,726 |  |  |  |  |
| B wrestling | 1,000 | 825 | 1200 | 1,396 | 400 | 400 | 3,280 | 3.280 |  |  |  |  |
| G (list sport) |  |  |  |  |  |  |  |  |  |  |  |  |
| B (football) |  | 11,000 | 2,000 | 2,000 | 2,800 | 2,800 | 13,385 | 13,385 |  |  |  |  |
| G (list sport) |  |  |  |  |  |  |  |  |  |  |  |  |
| B (list sport) |  |  |  |  |  |  |  |  |  | : |  |  |

1. Budget and expenditures on this $2002-2003$ year report due by April 15,2003 , should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002. 2. "B" is for budgeted dollar amounts and "E" is for actual dollar expenditures.
2. Booster Club Funding/Contributions must be included in the expenditures total.
3. Booster Club Funding/Contributions must be included in the expenditures total.

## Checklist - Overall Interscholastic Athletics Program

| Areas of Compliance | ADVANTAGE TO <br> (Respond based on Internal Evaluation by checking the appropriate column.) |  |  |
| :---: | :---: | :---: | :---: |
| OPPORTUNTTIES | GIRLS ${ }^{\dagger}$ PROGRAM | BOYS' PROGRAM | NETTHER PROGRAM |
| Accommodation of Interest and Abilities |  |  | $\checkmark$ |
| BENEFITS | $\begin{gathered} \text { GIRLS' } \\ \text { PROGRAM } \end{gathered}$ | BOYS' <br> PROGRAM | NEITHER PROGRAM |
| Equipment and Supplies |  |  | $V$ |
| Scheduling of Games and Practice Time |  |  | $V$ |
| Travel and Per Diem Allowances |  |  | $V$ |
| Coaching |  |  | $V$ |
| Locker Rooms, Practice and Competitive Facilities |  | $\Sigma$ |  |
| Medical and Training Facilities and Services |  |  | $V$ |
| Publicity |  |  |  |
| Support Services |  |  | $\checkmark$ |
| Athletic Scholarships |  |  | $N A$ |
| Tutoring |  |  | $N A$ |
| Housing and Dining Facilities and Services |  |  | $N A$ |
| Recruitment of Student Athletes |  |  | $N A$ |

Principars signature: Vuginia (Aungfo Date: $4-7-03$
To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003.
identified as items for correction. This form shall be typed.

School Name: East Carter High
To complete this for
this form as needed.

| ITEM FOR CORRECTION |
| :--- |
| Softball facilities |


| ITEM FOR CORRECTION |
| :--- |
| Softball facilities |


|  |
| :--- | :--- | :--- | :--- |

# STATUS REPORT FOR CORRECTIVE ACTIONS 2002-2003 <br> EAST CARTER HIGH SCHOOL 

There were two items listed on the Title IX Corrective Action Plan for 20022003.

1. East Carter High School held nine Girls' Basketball during prime time in the 2002/2003 season.
2. Construction was begun on new softball facilities for our school. Due to inclement weather the facility was not completed. The projected date is prior to the beginning of the 2003/2004 season.

## 2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY

## Summary of Student Responses

School Name:
School Enrolliment: 686
Date: $3 / 4103$
Completed By: Virginia Murphy
Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

566 Number of Surveys
561 Total Returned
$9-12$ Grades Surveyed
How Was The Survey Administered? Homeroom-by advisor
(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)
$\frac{17}{15}$ Cross Country (Girls)
12 Field Hockey (Girls)
122. Football (Boys)

12 Golf (Girls)
22 Golf (Boys)
61 Soccer (Girls)
38 Soccer (Boys)
49 Volleyball (Girls)
15 Volleyball (Boys)
Winter Sport (List Total Number of Participation Responses)

| $\frac{45}{81}$ Basketball (Girls) |
| :--- |
| $\frac{\text { Basketball (Boys) }}{47}$ Gymnastics (Girls) |
| $\frac{14}{16}$ Indoor Track (Girls) |
| $\frac{41}{23}$ Swimming \& Diving (Girls) |
| Swimming \& Diving (Boys) |
| 6 |

Spring Sport (List Total Number of Participation Responses)
34 Baseball (Boys)
17 Fast Pitch Softball (Girls)
7 Slow Pitch Softball (Girls)
11 Tennis (Girls)
$\frac{9}{4}$ Tennis (Boys)
$\frac{\text { Track (Girls) }}{58}$ Track (Boys)

Other Sports (From Student Survey T-61 Question 10)


Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)


List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)


Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)


Reasons for not participating in interscholastic athletics.
(From Survey Question 8)
Response $\quad$ Number

44 I prefer other activities such as band, chorus, etc.
103 I don't have time
21 The practice schedules and game times are inconvenient
26 The sport I like isn't offered
10 It's too expensive
101 prefer to participate in club or intramural sports
36 Working
80 Other
Knee Injury, Low Grades, Lack of transportation
Boring, Chat ch, Not Interested
Student Suggestions to encourage participation
Policies are too strict; Better Selection; Mope shool spirit- pep rallies, etc; Better facilities; More flexible Schedule; More financial Support; Provide transportation to $\&$ from games; Advertise more; Encourage participation; Games during school time; Student seating; More interaction with coaches



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